

# SELLER / SERVER

## AWARENESS



BE AWARE

### Honolulu Liquor Commission

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#### \* Disclaimer

**\*Disclaimer:** The information provided in this brochure is from sources deemed reliable; however, it is subject to error, deletion, and/or withdrawal. The laws, regulations and requirements cited are a partial summary of said laws, regulations and requirements. The information given herein is purely for informational purposes only. If you have any questions related to server training and/or obligations please contact the Honolulu Liquor Commission.

#### CHAPTER 281, HAWAII REVISED STATUTES

**At no time under any circumstances shall any licensee or its employee:**

- ❖ Sell, serve, or furnish any liquor to, or allow the consumption of any liquor by:
  - Any minor (under the age of 21).
  - Any person at the time under the influence of liquor.
  - Any person known to the licensee to be addicted to the excessive use of intoxicating liquor.
- ❖ Knowingly permit any person under the influence of liquor or disorderly person to be or remain in or on the licensed premises.
- ❖ Fail immediately to prevent or suppress any violent, quarrelsome, disorderly, lewd, immoral, or unlawful conduct of any person on the premises.

#### CHAPTER 291, HAWAII REVISED STATUTES

**A person commits the offense of driving under the influence of intoxicating liquor if:**

- (1) The person operates or assumes actual physical control of the operation of any vehicle while under the influence of intoxicating liquor, meaning that the person concerned is under the influence of intoxicating liquor in an amount sufficient to impair the person's normal mental faculties or ability to care for oneself and guard against casualty; or
- (2) The person operates or assumes actual physical control of the operation of any vehicle with a BAC of .08 or greater.

#### WHAT TO BRING TO REGISTER FOR LIQUOR COMMISSION CARD

**Only original documents accepted.**

**No faxes or copies.**

- ❖ Positive identification in the form of either a passport, a laminated driver's license with a photograph, or other laminated government identification with a photograph.
- ❖ Proof of a Social Security number
- ❖ A current satisfactory tuberculosis (TB) clearance report.
- ❖ MANAGERS ONLY – A signed letter from the employer, authorizing registration.

#### REGISTRATION FEE

**\$10.00 cash fee** for each card (Working at another establishment requires another card.)

#### SERVER TRAINING CLASS FOR MANAGERS AND BARTENDERS

Mondays, Tuesdays, or Wednesdays  
8:30 a.m. – 11:30 a.m.  
First come, first served  
(Maximum 48 people per class)

#### NO VALIDATED PARKING

Pacific Plaza parking structure  
\$3.00 / half hour  
Street meter parking  
\$0.75 / hour

#### COMMISSIONERS

MICHAEL S. YAMAGUCHI  
Chairman

IRIS R. OKAWA  
Co-Vice Chair

PATRICK K. KOBAYASHI  
Co-Vice Chair

WESLEY F. FONG  
Commissioner

JOSEPH V. O'DONNELL  
Commissioner

#### CONTACTS

BUSINESS LICENSING (808) 768-7323

TRAINING (808) 768-7331

FRONT COUNTER/  
EMPLOYEE REGISTRATION (808) 768-7355

24-HOUR COMPLAINT  
HOTLINE (808) 768-7363



HONOLULU LIQUOR COMMISSION  
711 Kapiolani Blvd. Suite 600  
Honolulu, Hawaii 96813  
(808) 768-7300

EMAIL ADDRESS  
[liquor@honolulu.gov](mailto:liquor@honolulu.gov)

WEBSITE  
[www.honolulu.gov/liq](http://www.honolulu.gov/liq)



## CITATIONS

### COMPLAINT & SUMMONS

- ❖ Issued to a person (employee / customer)
- ❖ Case is heard in District Court
- ❖ Possible Penalties:
  - Fine(s)
  - Imprisonment
  - Community Service
- ❖ Criminal Record / History – if convicted

### NOTICE OF VIOLATION

- ❖ Issued to the licensed premises
- ❖ Liquor Commission
  - Adjudication Hearing

### Possible Penalties:

- Fine(s)
- Suspension(s)
- Revocation of License
- Restriction(s) on License

## PROHIBITIONS

### The following are prohibited at licensed establishments:

1. Drugs and other illegal activities.
2. Sexual acts and their simulations by persons.
3. Visual reproduction of sexual acts and simulations.
4. Fondling.
5. Solicitation of business outside of premises.

## LICENSEE SHALL NOT:

1. Promote the excessive consumption of liquor, or sell or offer to sell any liquor to any person who appears to be intoxicated from the excessive use of intoxicating liquor.
2. Sell, advertise, or offer to sell “all the liquor you can drink” for a fixed price.
3. Encourage or permit any game or contest that involves the consumption of liquor or the awarding of liquor as a prize.
4. Employ unregistered employees.
5. Purchase from unauthorized distributor.

## NO SALE, SERVICE, OR

## CONSUMPTION BEFORE OR AFTER HOURS

### Authorized Hours of Business:

- Dispenser or Restaurant:  
6 a.m. to 2 a.m.
- Cabaret:  
10 a.m. to 4 a.m.
- Retail:  
6 a.m. to 12 a.m.
- Hotel:  
6 a.m. to 4 a.m.

- ❖ No sale, service or consumption of liquor on or within the licensed premises shall be permitted before or after the hours established by the Commission.
- ❖ No liquor, whether in bottle, glass or other container, shall be open and readily consumable within the licensed premises before or after the authorized hours as provided by the rules.

## UNAUTHORIZED LIQUOR

- ❖ Licensees cannot purchase liquor from anyone other than a licensed wholesaler / distributor.
- ❖ Hawaii subscribes to a three tier system
  1. Manufacturer
  2. Distributor
  3. Dispenser / Retail

## STACKING OF DRINKS

- ❖ No customer shall be permitted to have for consumption, more than one drink at a time, except that a beer may be served with a straight or unmixed serving of liquor.

## EMPLOYEE...

- ❖ Means any person who performs a service usually or normally done, on or within a licensed premises; regardless of whether that person is under contract or commission; registered or not registered; compensated or not compensated.
- ❖ No employee, while on duty, shall solicit or accept any food or beverage, alcoholic or otherwise, as a gift from or at the expense of a customer.
- ❖ Employees cannot consume liquor while on duty.

## REGISTRATION OF EMPLOYEES

1. Employee registration cards are valid for 4 years (except Dancer – 1 year).
2. Only valid for establishment named on card.
3. Server Training is valid for 2 years from the date of completion towards obtaining a new certificate of registration.
4. If employment is terminated and you are removed from the employee listing, you will need to get a new certificate of registration.
5. Employees must have their certificate of registration readily available for inspection when on duty at that licensed premises.

## IMPROPER INFLUENCE

- ❖ Any licensee, employee of a licensee or its agent who shall give, pay, or offer, directly or indirectly, any pecuniary benefit to any Liquor Commission investigator or staff member, with the intent to influence the investigator or staff member in the discharge of any duty herein provided for, shall be guilty of a violation.

## REPORT A VIOLATION

- ❖ Call 24-Hour Complaint Hotline (808) 768-7363
- ❖ Your identity will remain confidential. (Upon request)
- ❖ In case of emergency call 911